
CTASC

CHAUTAUQUA TOBACCO ASSET SECURITIZATION CORPORATION

Paul M. Wendel, JR.
Kitty Crow
Gregory J. Edwards
Directors

Darin Schulz
Executive Director

AGENDA **for** **CTASC BOARD MEETING** JAMESTOWN AIRPORT OFFICE 7:30 AM, THURSDAY, MARCH 20, 2024

1. Approval of Minutes of September 21, 2023
2. Distribution of Northwest Savings Bank and M&T Trust Statements for December 2023
3. Review CTASC Policies
 - a. Please review policies prior to meeting.
4. Investment Report
5. Significant Events
 - 12/1/23 Paid Turbo Bond Interest \$685,512.50
6. Approve the following agreements:
 - a. 2024 Legal Fees Chautauqua County Attorney - \$15,450
 - b. 2024 Finance Administration Fees Director of Finance - \$5,000
 - c. 2024 Office Lease Payment to Chautauqua County - \$11,500
 - d. 2024 Secretarial Fees - \$200 Quarterly
 - e. 2024 Outside Director Fee - \$500 / Meeting
 - f. 2024 Executive Director Fee - \$1,000 / Month
 - g. 2024-2025 Operating Fund Payment Up to (7/1/24 – 6/30/25) - \$85,000
7. Review 2023 Audited Financial Statements
8. Approve 2023 Annual Performance Measures
9. Approve 2023 Annual Report
10. Approve 2023 continuing disclosure annual report covering the \$34,765,000 revenue bonds, Series 2014 showing a debt service reserve balance of \$2,315,704 as of February 29, 2024. The required amount is \$2,224,463.

CTASC

CHAUTAUQUA TOBACCO ASSET SECURITIZATION CORPORATION

Paul M. Wendel, JR.
Kitty Crow
Gregory J. Edwards
Directors

Darin Schulz
Executive Director

11. Board of Directors Annual Evaluation Form
12. Board of Directors Financial Disclosure Form
13. Other
14. Next Meeting 7:30 a.m. Thursday, September 19th, 2024, Jamestown Airport Office