

Agenda

Public Facilities Committee

April 15, 2019, 4:00 p.m., Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (03/18/19)
- C. Privilege of the Floor
 - 1. Proposed Resolution – Confirm Re-Appointment – Portland-Pomfret-Dunkirk Sewer District Board
 - 2. Proposed Resolution – Authorize Supplemental Agreement No. 3 with NYSDOT for PIN 5758.45
 - 3. Proposed Resolution - Authorize Agreement with NYSDOT For Performance of Federal-Aid Project PIN 5762.26, Dale Drive Shoulder Expansion
 - 4. Proposed Resolution – Amend 2019 Budget Appropriations and Revenues – Capital Improvements, Funded Bridges & Road (D Fund)
 - 5. Proposed Resolution - Abolish Petty Cash Funds That are No Longer Needed
 - 6. Proposed Resolution – Amend 2019 Budget Appropriations – Vehicle Purchase Allocations
 - 7. Proposed Resolution – Amend 2019 Budget Appropriations – Depreciation Expenses for Enterprise Funds
 - 8. Other

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

S.D.C. 3/14/19 KMW 3.14.19 SMA 3/17/19 KMD 3/18/19 KLC 3/18/19 GMB 3/21/19

TITLE: Confirm Re-Appointment – Portland-Pomfret-Dunkirk Sewer District Board

BY: Public Facilities Committee:

AT THE REQUEST OF: Chairman Paul M. Wendel:

WHEREAS, the Portland-Pomfret-Dunkirk Sewer District was established as a county sewer district of the County of Chautauqua by Resolution 272-77; and

WHEREAS, pursuant to County Law § 261 and Resolution 345-77 the District is governed by a seven-member Board of Directors, who serve for terms of six years; and

WHEREAS, the Board of Directors of the Portland-Pomfret-Dunkirk Sewer District has recommended the reappointment of two board members whose terms expired on December 31, 2018; therefore be it

RESOLVED, That the Chautauqua County Legislature confirms the following re-appointments to the Portland-Pomfret-Dunkirk Sewer District Board:

Richard Purol
10940 South Roberts Road
Dunkirk, N.Y. 14048
Term Expires: 12/31/2024

Daniel E Larish
10148 Patterson Lane
Dunkirk, N.Y. 14063
Term Expires: 12/31/2024

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB – 04/01/19
KMW 4.1.19
SMA 4/1/19
KMD 4/1/19
KLC 4/2/19
GMB 4/9/19

TITLE: Authorize Supplemental Agreement No. 3 with NYSDOT for PIN 5758.45

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, Resolution 23-18 authorized Supplemental Agreement No. 2 for PIN 5758.45 (the Project) for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-federal funds; and committed \$204,350 to cover 100% of the Project's Preliminary Engineering Design I-VI and Right of Way Incidentals and Acquisition phases; and

WHEREAS, the Project's Preliminary Engineering Design I-VI and Right of Way Incidentals and Acquisition phases are currently estimated to be \$279,350; and

WHEREAS, the County of Chautauqua desires to advance the Project by making a commitment of 100% of the Non-Federal share of Pin 5758.45 for the above Phases; and

WHEREAS, the local share for the above phases was calculated to be \$10,217.50 and the total local share is now calculated to be \$25,217.50 and can be covered with existing funding in account D.5112.390; now therefore be it

RESOLVED, that the County Legislature of the County of Chautauqua hereby approves the advancement of the Project; and be it further

RESOLVED, That in the event the amount required to pay the full Federal and Non-Federal shares of the cost of the Project's Phases exceeds the amount appropriated above, the County of Chautauqua shall convene its Legislature as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, That the County Executive of the County of Chautauqua be and is hereby authorized to execute all necessary Agreements, certifications and/or reimbursement requests for Federal Aid on behalf of the County of Chautauqua with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Municipality's first instance funding of Project costs and permanent funding of the local share of Federal-Aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, That a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the Capital Budget:

INCREASE CAPITAL APPROPRIATION ACCOUNT:

D.5112.389.4 Contractual – Capital Improvements, Bridge Programs (Funded) \$75,000

DECREASE CAPITAL APPROPRIATION ACCOUNT:

D.5112.390.4 Contractual – Capital Improvements, County Bridge Program \$15,000

INCREASE CAPITAL REVENUE ACCOUNT:

D.5112.389.R458.9002 Federal Aid: Surface Transp Program \$60,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

BPB – 3/29/19
KMW 4.1.19
SMA 4/1/19
KMD 4/1/19
GMB 4/9/19

TITLE: Authorize Agreement with NY State DOT for Performance of Federal-Aid Project PIN 5762.26, Dale Drive Shoulder Expansion

BY: Public Facilities and Audit & Control

AT THE REQUEST OF: County Executive George M. Borrello

WHEREAS, the Dale Drive Shoulder Expansion, Transportation Alternative Program project, PIN 5762.26 (the “Project”), will improve pedestrian and bicycle travel along County Road 48 (Dale Drive) in the Village of Cassadaga, Chautauqua County; and

WHEREAS, the Project is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such Project to be borne at the ratio of 80% Federal funds and 20% Non-Federal funds; and

WHEREAS, Resolution No. 164-17 authorized the Department of Public Facilities to proceed with the Project, and Resolution No. 203-17 approved funding for the Preliminary Engineering (Design I-IV) phase of the Project PIN 5762.26; and

WHEREAS, the County of Chautauqua desires to advance the Project by making a commitment of 100% of the Non-Federal share of the costs of the Preliminary Engineering (Design I-IV) and Construction/Construction Inspection phases of the project PIN 5762.26; and

WHEREAS, the Preliminary Engineering (Design I-IV) and Construction/Construction Inspection phases of the Project PIN 5762.26 are estimated to be \$735,000; and

WHEREAS, it would be appropriate to establish the budget for the all phases of the Project in the sub-department in the County Road Fund (the D Fund) for roads funded in part by specific awards; and

WHEREAS, it would be appropriate to move all budgets from the original capital project H.1440.25996 (Dale Dr Shoulder Wide (2017)) to the D Fund and close capital project H.1440.25996; now therefore be it

RESOLVED, That the Legislature of the County of Chautauqua hereby approves the above-subject project; and it is further

RESOLVED, That the Legislature of the County of Chautauqua hereby authorizes the County of Chautauqua to pay in the first instance 100% of the Federal and Non-Federal shares of the cost of the Preliminary Engineering (Design I-IV) and Construction/Construction Inspection phases of the Project or portions thereof; and it is further

RESOLVED, That in the event the amount required to pay the full Federal and Non-Federal shares of the cost of the Project’s Preliminary Engineering (Design I-IV) and Construction/Construction Inspection phases exceeds the amount appropriated above, the County of Chautauqua shall convene its Legislature as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

RESOLVED, That the County Executive of the County of Chautauqua be and is hereby authorized to execute all necessary agreements, certifications, or reimbursement requests for Federal Aid on behalf of the County of Chautauqua with the New York State Department of Transportation in connection with the advancement or approval of Project costs and permanent funding of the local share of Federal-Aid eligible Project costs and all Project costs within appropriations therefore that are not eligible; and it is further

RESOLVED, That a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and it is further

RESOLVED, That this Resolution shall take effect immediately; and it is further

RESOLVED, That the Reserve for Capital is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.-----878.0000	Reserved Fund Balance--Reserve for Capital	\$121,000
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; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2019 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

D.5112.393.4	Contractual - Capital Improvements, Funded Road Program	\$735,000
A.9950.-----9	Interfund Transfers - Transfer to Capital	<u>\$121,000</u>
	Total	\$856,000

DECREASE APPROPRIATION ACCOUNT:

H.1440.25996.4	Contractual - Engineers, Dale Dr Shoulder Wide (2017)	\$130,000
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INCREASE REVENUE ACCOUNTS:

D.5112.393.R459.7000	Federal Aid-Transp Capital	\$588,000
D.5112.393.R503.1000	Interfund Transfers-Interfund Transfer	<u>\$147,000</u>
	Total	\$735,000

DECREASE REVENUE ACCOUNTS:

H.1440.25996.R459.7000	Federal Aid-Transp Capital	\$104,000
H.1440.25996.R503.1000	Interfund Transfers-Interfund Transfer	<u>\$26,000</u>
	Total	\$130,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB-4/1/19
KMW 4.1.19
SMA 4/1/19
KMD 4/1/19
KLC 4/2/19
GMB 4/9/19

TITLE: Amend 2019 Budget Appropriations and Revenues – Capital Improvements, Funded Bridges & Road (D Fund)

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, pursuant to Resolution No. 98-19, accounting changes were adopted to more closely monitor revenues and expenditures for funded capital improvements in the county bridge and road programs, and a new sub-department was established for capital improvements to bridges funded in part by specific awards; and

WHEREAS, it would be advantageous to establish a similar sub-department for capital improvements to roads funded in part by specific awards; and

WHEREAS, New York State CHIPS funds are expected to be received as reimbursements for work on county bridge and road projects; and

WHEREAS, some projects in progress at the end of 2018 have remaining budgets for revenues and appropriations, and these budgets need to be carried forward into 2019; now therefore be it

RESOLVED, That the Director of Finance establish the following revenue accounts and expenditure classification to be used for existing and future capital improvements to county roads that are funded by specific awards:

- D.5112.393.R358.9003 New York State Aid-Marchiselli Funds
- D.5112.393.R359.7000 New York State Aid-Transp Capital
- D.5112.393.R458.9002 Federal Aid-Surface Transp Program
- D.5112.393.R459.7000 Federal Aid-Transp Capital
- D.5112.393.R503.1000 Interfund Transfers-Interfund Transfer
- D.5112.393.4 Contractual-Capital Improvements, Funded Road Program

; and be it further

RESOLVED, That the D Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

D.----.----.915.0000	Unassigned Fund Balance—Assigned/Unappropriated	
	Fund Balance	\$ 57,273

; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2019 budget:

INCREASE APPROPRIATION ACCOUNT:

D.5112.389.4	Contractual-Capital Improvements, Funded Bridge Program	\$ 940,639
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INCREASE REVENUE ACCOUNTS:

D.5112.389.R358.9003	New York State Aid-Marchiselli Funds	\$ 103,729
D.5112.389.R359.7000	New York State Aid-Transp Capital	\$ 12,835
D.5112.389.R458.9002	Federal Aid-Surface Transp Program	\$ 766,802
D.5112.390.R350.1000	New York State Aid-NYS Aid CHIPS	\$1,081,360
D.5112.391.R350.1000	New York State Aid-NYS Aid CHIPS	<u>\$2,653,670</u>
	Total	\$4,618,396

DECREASE REVENUE ACCOUNT:

D.5112.----.R350.1000	New York State Aid-NYS Aid CHIPS	\$3,735,030
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

KMD 4/2/19
KMW 4.2.19
SMA 4/3/19
KLC 4/3/19
GMB 4/9/19

TITLE: Abolish Petty Cash Funds That Are No Longer Needed

BY: Public Facilities, Public Safety, and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, Resolution No. 284-73 established a revolving petty cash fund in the amount of \$100.00 to be used by the Chautauqua County Airport Manager; and

WHEREAS, Resolution No. 102-54 established a revolving petty cash fund in the amount of \$150.00 to be used by the County Highway Department; and Resolution No. 164-87 increased the Department of Public Works petty cash fund by \$50.00 to \$200.00; and Resolution No. 9-17 decreased the Department of Public Facilities petty cash fund by \$100.00 to \$100.00; and

WHEREAS, Resolution No. 192-87 established a revolving petty cash fund in the amount of \$150.00 to be used by the STOP-DWI Program; and

WHEREAS, Resolution No. 89-56 established a revolving petty cash fund in the amount of \$200.00 to be used by the Sheriff's Department; and Resolution No. 85-99 increased the Office of the Sheriff's Fiscal Management Unit's petty cash fund by \$50.00 to \$250.00; and

WHEREAS, Resolution No. 134-04 established a revolving petty cash fund in the amount of \$200.00 to be used by the Victim Impact Panel; and Resolution No. 60-13 increased the Victim Impact Panel petty cash fund by \$100.00 to \$300.00; and Resolution No. 132-14 increased the Victim Impact Panel petty cash fund by \$150.00 to \$450.00; and

WHEREAS, the petty cash funds established by Resolution Nos. 284-73, 102-54, and 192-87 are no longer necessary; and

WHEREAS, the petty cash fund for the Victim Impact Panel does not need to be a separate fund and can be combined with the petty cash fund for the Office of the Sheriff's Fiscal Management Unit; therefore be it

RESOLVED, That the petty cash funds established by Resolution Nos. 284-73, 102-54, 192-87, and 134-04 are hereby abolished; and be it further

RESOLVED, That the amount of the Office of the Sheriff's Fiscal Management Unit's petty cash fund is hereby increased by \$450.00 to a total amount of \$700.00; and be it further

RESOLVED, That the Director of Finance is hereby directed to make any and all necessary accounting adjustments to establish these changes.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

KMD 3/28/19
KMW 3.28.19
SMA 4/1/19
KLC 4/1/19
GMB 4/9/19

TITLE: Amend 2019 Budget Appropriations–Vehicle Purchase Allocations

BY: Public Facilities, Public Safety, Human Services, and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the purchases of light duty vehicles approved in the capital budget are typically expensed over four years as vehicle purchase allocations in the operating budget; and

WHEREAS, the 2019 budgets for vehicle purchase allocations were based on anticipated purchase prices of vehicles; and

WHEREAS, some actual vehicle purchase prices were more or less than anticipated so the vehicle allocation expenses have changed; therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2019 budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1620.----.4	Contractual - Buildings & Grounds	\$1,625
A.6010.----.4	Contractual - Social Services Admin	\$586
A.3110.----.4	Contractual - Sheriff	<u>\$16,111</u>
	Total	\$18,322

DECREASE APPROPRIATION ACCOUNTS:

A.5610.5610.4	Contractual - Chautauqua County Airport, Jamestown Airport	\$1,357
A.7110.----.4	Contractual - Parks	\$1,625
A.3010.----.4	Contractual - Emergency Services	\$8,778
A.3150.----.4	Contractual - Jail	<u>\$6,562</u>
	Total	\$18,322

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

KMD 3/28/19
KMW 3.28.19
SMA 4/1/19
KLC 4/1/19
GMB 4/9/19

TITLE: Amend 2019 Budget Appropriations--Depreciation Expenses for Enterprise Funds

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the 2019 budgets for depreciation expenses for enterprise funds are based on the value of assets in use at the end of 2017; and

WHEREAS, the value of some assets has changed and some additional assets were acquired or constructed and put in use during 2018; therefore be it

RESOLVED, That enterprise fund balances are appropriated as follows:

INCREASE THE USE OF FUND BALANCES:

EL.-----924.0000	Unassigned Fund Balance--Net Assets-Unrestricted (Deficit)	\$97,535
ESS.-----924.0000	Unassigned Fund Balance--Net Assets-Unrestricted (Deficit)	\$18,009
ESN.-----924.0000	Unassigned Fund Balance--Net Assets-Unrestricted (Deficit)	\$111,159
ESP.-----924.0000	Unassigned Fund Balance--Net Assets-Unrestricted (Deficit)	\$1,079
EW.-----924.0000	Unassigned Fund Balance--Net Assets-Unrestricted (Deficit)	<u>\$4,146</u>
	Total	\$231,928

; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2019 budget:

INCREASE APPROPRIATION ACCOUNTS:

EL.8160.1000.4	Contractual - Environment, Landfill	\$97,535
ESS.8120.----.4	Contractual - Sanitary Sewers	\$19,605
ESN.8120.8122.4	Contractual - Sanitary Sewers, Sanitary Sewers	\$2,763
ESN.8130.8132.4	Contractual - Sewage Treatment, Sewage Treatment	\$108,396
ESP.8120.8124.4	Contractual - Sanitary Sewers, Sanitary Sewers	\$1,079
EW.8310.----.4	Contractual - Water District	<u>\$4,146</u>
	Total	\$233,524

DECREASE APPROPRIATION ACCOUNT:

ESS.8130.----.4	Contractual - Sewage Treatment	\$1,596
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date