

Agenda

Public Safety Committee

Wednesday, March 15, 2017, 4:15 pm, Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (2/15/17)
- C. Privilege of the Floor
- 1. Proposed Resolution – Authorize Acceptance of Indigent Legal Services Grant for the Period January 1, 2016 to December 31, 2018
- 2. Proposed Resolution – Authorize Execution of New York State Office of Homeland Security Funding Grant – Operation Stone Garden FY16
- 3. Proposed Resolution – Authorize Execution of Police Protective Equipment Program (PPEP) Grant Award through the NYS Division of Criminal Justice Services
- 4. Proposed Resolution – Increase Funds for Property & Evidence Room Capital Project
- 5. Proposed Resolution – Increase Funds for Next Generation 911 Capital Project
- 6. Proposed Resolution – Adjust Capital Project Budget for County-Wide Radio Capital Project and Close Capital Project Emergency Communication and Dispatch
- 7. Proposed Resolution – Reallocating Salary Grade for Communications Systems Coordinator
- 8. Proposed Resolution – Reallocating Salary Grade for Communication Technician
- 9. Proposed Resolution – Reallocating Salary Grade for Senior Communication Technician
- 10. Proposed Resolution – Adjust Accounts for Jail Health Services
- 11. Other

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

NLB 2/23/17
ABC 2/24/17
SMA 2/24/17
KMD 2/24/17
KLC 2/27/17
VWH 2/27/17

TITLE: Authorize Acceptance of Indigent Legal Services Grant for the Period
January 1, 2016 to December 31, 2018

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the Chautauqua County Office of the Public Defender has been awarded a grant by the New York State Office of Indigent Legal Services, with a funding level of \$269,919.00, for the operational period of January 1, 2016 through December 31, 2018; and

WHEREAS, the County of Chautauqua has participated in this program in the past and is desirous of accepting such grant; and

WHEREAS, such project funds will assist the County in providing improved quality of services under Article 18-B of the County Law; therefore be it

RESOLVED, That the County of Chautauqua hereby authorizes and approves the funding application and confirms acceptance of the funding of the grant for New York State Indigent Legal Services for the period of January 1, 2016 through December 31, 2018, in the amount of \$269,919.00, or as amended; and be it further

RESOLVED, That the County Executive be and hereby is authorized to sign any and all contract documents to confirm the application and acceptance and receipt of such grant; and be it further

RESOLVED, That a certified copy of this resolution be forwarded to the New York State Office of Indigent Legal Services.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

CJH 02/28/17
KDG 3/1/17
SMA 3/1/17
KMD 3/6/17
KLC 3/6/17
VWH 3-7-17

TITLE: Authorize Execution of Police Protective Equipment Program
(PPEP) Grant Award through the NYS Division of Criminal Justice Services

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the County Sheriff's Office received notice that the State of New York Division of Criminal Justice Services approved the application submitted to the Division of Criminal Justice Services for the Police Protective Equipment Program (PPEP) grant; and

WHEREAS, the State of New York will provide funding for a FY16 grant in the amount of \$13,949.00, with no local funds, for Contract #T444680 for the performance period of January 1, 2017 through December 31, 2017; and

WHEREAS, the 2017 Chautauqua County Budget does not include any revenue or expenditures for this grant since the grant funds became available after the budget was released; now therefore be it

RESOLVED, That the County Executive is authorized to execute an agreement to secure the grant funding with the Division of Criminal Justice Service; and be it further

RESOLVED, That the Director of Finance is hereby directed to make the following 2017 budgetary changes:

INCREASE APPROPRIATION ACCOUNT:

A.3110.----.4	Contractual—Sheriff	\$13,949
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INCREASE REVENUE ACCOUNT:

A.3110.R438.9000	Federal Aid—Other Public Safety Aid	\$13,949
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

CJH 02/28/17 KDG 3/1/17 SMA 3/1/17 KMD 3/1/17 KLC 3/6/17 VWH 3/6/17
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TITLE: Increase Funds for Property & Evidence Room Capital Project

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the total cost of the property and evidence room capital project will exceed its budget; now therefore be it

RESOLVED, That Reserve for Capital is appropriated as follows:

INCREASE THE USE OF RESERVE FOR CAPITAL:

A.----.----.878.0000	Fund Balance, Reserved Fund Balance -Reserve for Capital	\$11,311
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; and be it further

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2017 Capital Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfer – Transfer to Capital	\$11,311
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INCREASE CAPITAL ACCOUNT:

H.3110.06964.4	Contractual - Prop & Evid Rm/Proc Lab	\$11,311
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ESTABLISH AND INCREASE CAPITAL REVENUE ACCOUNT:

H.3110.06964.R503.1000	Interfund Transfer – Interfund Transfer	\$11,311
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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

CJH 02/28/17 KDG 3/1/17 SMA 3/1/17 KMD 3/1/17 KLC 3/6/17 VWH 3/6/17
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TITLE: Increase Funds for Next Generation 911 Capital Project

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the total cost of the Next Generation 911 capital project will exceed its budget established in Resolution 225-15; and

WHEREAS the County Sheriff's Office has sufficient funds in a reserve account that can be used to purchase equipment for this operation of the 911 emergency system; now therefore be it

RESOLVED, That A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.891.0000 Fund Bal., Reserved Fund Bal. – Misc. Reserve: W-911 \$19,000

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the Capital Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9 Interfund Transfer – Transfer to Capital \$19,000

INCREASE CAPITAL APPROPRIATE ACCOUNT:

H.3110.06966.4 Contractual—Next Generation 911 \$19,000

INCREASE CAPITAL REVENUE ACCOUNT:

H.3110.06966.R503.1000 Interfund Transfer – Interfund Transfer \$19,000

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

CJH 03/01/17
KDG 3/2/17
SMA 3/2/17
KMD 3/6/17
KLC 3/6/17
VWH 3/6/17

TITLE: Adjust Capital Project Budget for County-Wide Radio Capital Project and Close Capital Project Emergency Communications and Dispatch

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, Emergency Communications and Dispatch capital project H.3110.542 has been completed and can be closed; and

WHEREAS, the Emergency Communications and Dispatch project was completed under budget and the estimated surplus of \$336,192 will be returned to the reserve for capital when the project is closed; and

WHEREAS, the total cost of the County-Wide Radio capital project number H.3110.06759 will exceed its budget; now therefore be it

RESOLVED, That Reserve for Capital is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.878.0000	Reserve for Capital	\$336,192
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; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2017 Capital Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfers—Interfund Transfers	\$336,192
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INCREASE CAPITAL APPROPRIATION ACCOUNT:

H.3110.06759.4	Contractual--County-Wide Radio Project	\$336,192
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ESTABLISH AND INCREASE CAPITAL REVENUE ACCOUNT:

H.3110.06759.R503.1000	Interfund Transfer—Interfund Transfer	\$336,192
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And be it further

RESOLVED, That the Director of Finance, close capital account H.3110.542 for any further expenditures, reconcile, post adjustments and begin capitalization as necessary; and be it further

RESOLVED, That, upon completion of audit and reconciliation of the closed capital account, any surplus or deficit be adjusted to the appropriate Fund or Reserve for Capital.

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

SMA 3/2/17
KMD 3/2/17
KLC 3/6/17
VWH 3/6/17

TITLE: Reallocating Salary Grade for Communications Technician

BY: Administrative Services, Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the Chautauqua County Sheriff requested a review of the Communications Technician salary grade, and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Communications Technicians and recommended a one (1) grade salary increase, and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources and President of CSEA Unit 6300, met and approved the recommended grade change, and

WHEREAS, the title of Communications Technician is currently at salary grade 13, therefore be it

RESOLVED, That the salary grade for Communications Technician be set at grade 14 of the CSEA Unit 6300 salary schedule.

2017 CSEA Unit 6300 Salary Schedule

Communications Technician	Grade 14 (\$19.05 - \$24.46 per hour) (\$39,624.00 - \$50,876.80 per year)
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Note: Current Grade 13 (\$18.38 – \$23.57 per hour)
(\$38,230.40 - \$49,025.60 per year)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

SMA 3/2/17
KMD 3/2/17
KLC 3/6/17
VWH 3/6/17

TITLE: Reallocating Salary Grade for Senior Communications Technician

BY: Administrative Services, Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan

WHEREAS, the Chautauqua County Sheriff requested a review of the Senior Communications Technician salary grade, and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Senior Communications Technicians and recommended a two (2) grade salary increase, and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources and President of CSEA Unit 6300, met and approved the recommended grade change, and

WHEREAS, the title of Senior Communications Technician is currently at salary grade 15, therefore be it

RESOLVED, That the salary grade for Senior Communications Technician be set at grade 17 of the CSEA Unit 6300 salary schedule.

2017 CSEA Unit 6300 Salary Schedule

Communications Technician	Grade 17 (\$21.19 - \$27.17 per hour) (\$44,075.20 - \$56,513.60 per year)
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Note: Current Grade 15 (\$19.81 – \$25.35 per hour)
(\$41,204.80 - \$52,728.00 per year)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

**CJH 02/28/17
KDG 3/1/17
SMA 3/6/17
KMD 3/6/17
KLC 3/8/17
VWH 3/8/17**

TITLE: Adjust Accounts for Jail Health Services

BY: Public Safety, Human Services, and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the need for a more comprehensive and coordinated effort to improve the health, well-being and safety of County Jail inmates and the Chautauqua County community has led County Government officials to determine that Jail Health Services should be implemented by the Department of Health and Human Services (DHHS); and

WHEREAS, it is believed that a synergy would be created under the Public Health Division of the DHHS that would improve the quality of care of inmates, increase adherence to federal and state statutes, improve overall community health and well-being, and generate economies; and

WHEREAS, the delivery of Jail Health Services by DHHS will help ensure that all statutory requirements and compliance with all relevant oversight authorities are met, and the Chautauqua County Board of Health has expressed support for the operation of Jail Health Services by the Public Health Division of DHHS as of April 1, 2017; and

WHEREAS, in accordance with New York State Commission of Correction mandates Jail Health Services should be staffed during the hours of 6:30AM to 10:00PM, seven days a week.; and

WHEREAS, DHHS recommends Jail Health Services be staffed with the following positions: .1 Full Time Equivalent (FTE) Physician, .5 FTE Nurse Practitioner/Physician’s Assistant, 4.8 FTE Registered Nurses, 2.8 FTE Licensed Practical Nurses, and 1.0 FTE Health Aide, for a total of 9.2 FTEs; and

WHEREAS, the 2017 budget for the Jail includes funding for Jail Health services inclusive of 5.0 FTE Registered Nurses; and

WHEREAS, the budget should be amended to transfer funds for Jail Health Services from the Jail account to a new account under the Health Department; and

WHEREAS, the overall budget must be increased to meet the total staffing requirement; now therefore be it

RESOLVED, That A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.917.0000 Unassigned Fund Balance-- Unassigned Fund Balance \$ 160,330

; and be it further

RESOLVED, That in order to implement the delivery of Jail Health Services by DHHS, the Director of Finance is hereby directed to make the following 2017 budgetary changes:

INCREASE APPROPRIATION ACCOUNTS:

A.4017.JAIL.1	Personal Services — Clinics - Jail	\$ 460,016
A.4017.JAIL.4	Contractual — Clinics - Jail	\$ 495,500
A.4017.JAIL.8	Employee Benefits — Clinics - Jail	<u>\$ 236,800</u>
	Total	<u>\$1,192,316</u>

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

DECREASE APPROPRIATION ACCOUNTS:

A.3150.----.1	Personal Services—Jail	\$ 311,308
A.3150.----.4	Contractual—Jail	\$ 555,500
A.3150.----.8	Employee Benefits—Jail	<u>\$ 165,178</u>
	Total	\$1,031,986

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date