

## Agenda

Administrative Services Committee

**Monday, March 13, 2017, 5:00pm, Room 331**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (2/13/17)
- C. Privilege of the Floor
  - 1. Proposed Local Law Intro. 2-17 - A Local Law Authorizing County Assistance and Incentives to Municipalities for Consolidation and Dissolution
  - 2. Proposed Local Law Intro.3-17 - A Local Law Amending Local Law 7-90 Providing for a Management Salary Plan for County Officers and Employees (Re: Physician)
  - 3. Proposed Resolution - Accept New York State Voting Access for Individuals with Disabilities, Polling Place Access Improvement Grant Funds to Enhance Voting Opportunities to Persons with Disabilities
  - 4. Proposed Resolution - Reallocating Salary Grade for Communications Systems Coordinator
  - 5. Proposed Resolution - Reallocating Salary Grade for Communications Technician
  - 6. Proposed Resolution - Reallocating Salary Grade for Senior Communications Technician
  - 7. Proposed Resolution - Applications for Credit of Real Property Taxes for 2017
  - 8. Proposed Resolution - Quit Claim Deeds
  - 9. Other

LOCAL LAW  
INTRODUCTORY NO. 2-17  
CHAUTAUQUA COUNTY

A LOCAL LAW AUTHORIZING COUNTY ASSISTANCE AND INCENTIVES TO  
MUNICIPALITIES FOR CONSOLIDATION AND DISSOLUTION

BE IT ENACTED, by the County Legislature of the County of Chautauqua as follows:

Section 1. Purpose. In 2009, the New York State Legislature adopted the “New N.Y. Government Reorganization and Citizen Empowerment Act” which revised the requirements for consolidating or dissolving local government entities in New York State.

In November 2016, Governor Andrew M. Cuomo announced the Municipal Consolidation and Efficiency Competition for local governments to compete for \$20 million in grant awards to spur local government consolidation and innovative restructuring initiatives.

The purpose of this local law is to authorize the County of Chautauqua to join New York State in providing assistance and incentives to local municipalities for consolidation and dissolution. It is the intent of this local law to enhance the well-being of County residents and property therein by encouraging a decrease in the layers of local government in order to reduce property taxes, improve the business climate, and spur economic development in Chautauqua County.

Section 2. Authorization. The County of Chautauqua is hereby authorized pursuant to a duly adopted resolution to provide assistance and incentives to other municipalities in Chautauqua County to accomplish the consolidation and dissolution of local government entities. Such assistance may be in the form of grants, loans, or in-kind services.

Section 3. Severability. In the event any provisions or part of this local law shall for any reason be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect, impair, or invalidate the remainder of the local law.

Section 4. Effective Date. This local law shall become effective upon filing with the Secretary of State.

LOCAL LAW  
INTRODUCTORY NO. 3-17  
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING LOCAL LAW 7-90 PROVIDING FOR A MANAGEMENT  
SALARY PLAN FOR COUNTY OFFICERS AND EMPLOYEES (re: PHYSICIAN)

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York,  
as follows:

Section 1. Purpose.

The purpose of this Local Law is to amend the Management Salary Plan to modify the salary range of the Physician to reflect current salaries in the marketplace and make the County competitive in recruitment commencing April 1, 2017. The current range for the position is \$50,902 to \$101,803.

Section 2. Salary Level.

Effective April 1, 2017, the non-scheduled salary range of the Physician shall be \$90,000 to \$205,000.

Section 3. Effective Date.

This Local Law shall become effective upon filing with the Secretary of State.

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**NPG 3/1/17  
BCA 3/1/17  
KDG 3/1/17  
SMA 3/1/17  
KMD 3/1/17  
KLC 3/6/17  
VWH 3/6/17**

**TITLE:** Accept New York State Voting Access for Individuals with Disabilities, Polling Place Access Improvement Grant Funds to Enhance Voting Opportunities to Persons with Disabilities

**BY:** Administrative Services & Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Vincent W. Horrigan:

WHEREAS, the County Board of Elections has successfully applied through the New York State Board of Elections for grant funds to enhance voting opportunities to persons with disabilities in the amount of \$10,057.11; and

WHEREAS, the County Board of Elections will use the grant proceeds to establish, expand and improve access to poll sites to increase participation by individuals with a full range of disabilities in the election process; and

WHEREAS, it is appropriate to accept these grant funds to enhance voting opportunities for persons with disabilities; therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute all necessary agreements with New York State for the Voting Access for Individuals With Disabilities, Polling Place Access Improvement grant in the amount of \$10,057.11; and be it further

RESOLVED, That a portion of the grant is already included in the 2017 budget, but the grant award exceeded the anticipated amount, so the budget should now be amended to include the full amount; and be it further

RESOLVED, That the Director of Finance is hereby authorized to make the following budgetary changes:

INCREASE APPROPRIATION ACCOUNT:

A.1450.----.4 Contractual- Board of Elections \$5,887

INCREASE REVENUE ACCOUNT:

A.1450.R308.9007 NYS Aid - Other St Aid: Elections Grt \$5,887

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**



**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

SMA 3/2/17
KMD 3/2/17
KLC 3/6/17
VWH 3/6/17

**TITLE:** Reallocating Salary Grade for Communications Technician

**BY:** Administrative Services, Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Vincent W. Horrigan:

WHEREAS, the Chautauqua County Sheriff requested a review of the Communications Technician salary grade, and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Communications Technicians and recommended a one (1) grade salary increase, and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources and President of CSEA Unit 6300, met and approved the recommended grade change, and

WHEREAS, the title of Communications Technician is currently at salary grade 13, therefore be it

RESOLVED, That the salary grade for Communications Technician be set at grade 14 of the CSEA Unit 6300 salary schedule.

2017 CSEA Unit 6300 Salary Schedule

Communications Technician	Grade 14 (\$19.05 - \$24.46 per hour) (\$39,624.00 - \$50,876.80 per year)
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Note: Current Grade 13 (\$18.38 – \$23.57 per hour)  
(\$38,230.40 - \$49,025.60 per year)

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

SMA 3/2/17
KMD 3/2/17
KLC 3/6/17
VWH 3/6/17

**TITLE:** Reallocating Salary Grade for Senior Communications Technician

**BY:** Administrative Services, Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Vincent W. Horrigan

WHEREAS, the Chautauqua County Sheriff requested a review of the Senior Communications Technician salary grade, and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Senior Communications Technicians and recommended a two (2) grade salary increase, and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources and President of CSEA Unit 6300, met and approved the recommended grade change, and

WHEREAS, the title of Senior Communications Technician is currently at salary grade 15, therefore be it

RESOLVED, That the salary grade for Senior Communications Technician be set at grade 17 of the CSEA Unit 6300 salary schedule.

2017 CSEA Unit 6300 Salary Schedule

Communications Technician	Grade 17 (\$21.19 - \$27.17 per hour) (\$44,075.20 - \$56,513.60 per year)
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Note: Current Grade 15 (\$19.81 – \$25.35 per hour)  
(\$41,204.80 - \$52,728.00 per year)

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**APPROVED**  
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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**





**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>JEC 2/27/17</b> <b>SMA 2/27/17</b> <b>KMD 2/27/17</b> <b>KLC 2/27/17</b> <b>VWH 3/1/17</b>
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**TITLE:** Quit Claim Deeds

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Vincent W. Horrigan:

WHEREAS, the Administrative Services Committee of the County Legislature has received and hereby recommends acceptance, pursuant to Section 1166 of the Real Property Tax Law, the following offers for the County's Tax Liens as detailed on the attached Schedule 1 under tax sale certificates noted on original papers on file in the office of the Director of Finance; and

WHEREAS, that unless otherwise noted, the County Tax Enforcement Officer has confirmed that the offers received are in compliance with the County's policy regarding tax foreclosure as set forth in Resolution No. 44-13; now therefore be it

RESOLVED, That the Executive and Chairman of this Legislature be hereby authorized to execute Quitclaim Deeds conveying to the offers herein mentioned, the interest of Chautauqua County in said properties under said tax sale certificates; and be it further

RESOLVED, That the Director of Finance of Chautauqua County be hereby authorized to cancel any outstanding taxes, fees, interest and other charges. In adopting this resolution, the Legislature intends to adopt each transaction separately, in the usual form of Resolution, and the failure of any particular transaction to be completed shall in no manner affect the validity of any of the others.

Offer Number	Municipality	S/B/L	Purchaser	Offer Amt.	Taxes Owning
PA-270-2015	Hanover/Silver Creek	064603-32.18-4-1	Heitzenrator Homes llc	\$ 4,750.00	\$ 103,481.92
QC-47-2016	City of Jamestown	060800-370.19-11-26	Tom Stahlman	\$ 25.00	\$ 5,948.11
				\$ 4,775.00	\$ 109,430.03

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**APPROVED**  
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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

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**Date**