

Building Maintenance Mechanic II (Temporary) – Chautauqua County Government

Department of Public Facilities

Chautauqua County Department of Public Facilities is looking to fill a Building Maintenance Mechanic II temporary full-time position at the Mayville, NY complex. Position is full-time at 40 hours per week for up to 6 months. A Building Maintenance Mechanic II is a skilled trade position at the journeyman-level involving responsibility for the efficient performance of a variety of carpentry, maintenance and repair tasks for public buildings and facilities. This position performs skilled trades work independently. The work is performed under general supervision permitting some leeway for planning technical details of each assignment. May occasionally lead unskilled and semi-skilled workers in completing job tasks. Does related work as required. Starting salary for this position is \$20.99/hour and is eligible for benefits.

Typical Job Duties:

- Plans and performs general maintenance tasks to include plumbing, pipe fitting, low pressure steam fitting, carpentry, masonry and mechanical repairs;
- Builds, repairs, and/or installs cabinets, shelves, doors, paneling, flooring, windows, and locks;
- Installs and repairs plumbing fixtures such as sinks, toilets, and showers;
- Cleans, maintains, and makes repairs to boilers, pumps, valves, traps, compressor motors and generators;
- Installs and repairs electrical wiring and equipment;
- Performs masonry duties such as mixing plaster and concrete, laying walls, steps, floors and foundations;
- Prepares surfaces and paints exteriors and interior of buildings and structures;
- Operates boilers and air handling equipment, pumps, air compressors incinerators and other related boiler room equipment;
- Maintains sewer and fire sprinkler systems;
- Operates computerized controllers for various systems;
- Performs periodic inspection of facilities and equipment for mechanical or electrical malfunctions and needed repairs;
- May consult with manufacturers' representatives concerning extensive or difficult repairs;
- Keeps maintenance records;
- Consults with contractors as required;
- Makes estimates and prepares requisitions for needed materials and equipment;
- Participates in snow removal and ice control activities to include operation of snow plow and salt tractor;
- Operates trucks, automobiles, air compressors, and other motorized equipment including routine maintenance and refueling;
- Performs general grounds maintenance activities.

This position is being filled by approved applications received.

Chautauqua County Offers A Comprehensive Benefits Package Which Includes:

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| - Health Insurance (including Dental & Vision plan) | - 13 Paid Holidays |
| - Health Savings Account (partially funded by the County) | - Vacation & Sick Time |
| - Personal Days | |
| - NYSLERS Pension | - NYS Deferred Compensation |
| - Eligible for Federal Public Service Loan Forgiveness | - Wellness Program |

Must Meet Minimum Qualifications: Graduation from high school or possession of a high school equivalency diploma and two (2) years of experience in general building/industrial maintenance* or building/industrial trades work*.

*qualifying experience includes work experience with buildings and/or industrial plants as a carpenter, electrician, mason, plumber and/or heating, ventilating and air conditioning installers.

Non-Qualifying Experience: Experience limited to building cleaning is not qualifying. Building cleaning is defined as activities primarily involving a variety of inside and outside building cleaning activities including, but not limited to, washing walls and windows, polishing floors, cleaning restrooms, disposing of refuse.

Additional Requirements: Candidate must be in possession of a valid New York State Class D operator's license at time of appointment or during the course of employment consistent with the needs of the agency.

Application Process: Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county's website: chqgov.com and return it along with copy of your RPN license, to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to Countyemploy@chqgov.com